



MINISTRY INCOME

This form is to be used for all money received.

NOTE: All ministry income should be turned in WITHIN 15 DAYS OF RECEIPT.

Date: _____

Your Name: _____

CBF Ministry Code: _____ (see back of form)

Thank you for serving the CBF church family with your time and resources! To help us process your receipts quickly and to account for all money accurately, please remember the following:

1. Provide an itemized list of all checks received (see below).

- All checks should be made payable to Coppell Bible Fellowship.
- All checks **must have memo section filled out** (ex. MOPS, AWANA, etc.)
- Please note: If the memo section is not filled out, check(s) will be returned to you.

2. Turn in Ministry Income Form with checks:

- Place completed form and checks in **MARLA SHUBERT'S** mailbox in the church office.
- Place any cash in an envelope with the total amount of cash written on the outside.

ITEM	NAME ON CHECK	CHECK NUMBER	AMOUNT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
TOTAL AMOUNT OF CHECKS & CASH RECEIVED =			

OFFICE USE ONLY

(OVER)

Enter Ministry Account Number on Front of this Form

400601	Worship Ministry
400602	Children's Ministry
400603	AWANA
400604	VBS
400605	Student Ministry
400606	MOPS Ministry
400607	Women's Ministry
400608	Men's Ministry
400613	Care Ministries
400614	English for Life
400627	Church Office Operating